

^{tor} Compass parent portal guide

Desktop computer

Open the Compass School Manager website, and use your username and password or a One-time Code (OTC) to login to the Compass Parent Portal.

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Welcome back, Clive! Kaartdijin Training College P1	My News Sabelle Ritter Sep 12th Welcome to the Compass Portall #	
 Profile (Attendance, Schedule) Send email to Angus's teachers Add Attendance Note (Approved Absence/Late) 	Dear Parents and Guardians, We are theilted to welcome you to the Kasridiin Community College Compass Portal [See More] @ Program-Kaartdijin-SOP-Mobile+parent+guide-(KTSS-66),PDF @ Program-Kaartdijin-SOP-for+parents+PrintONLY+DL-(KTSS-65)-CS-LPDF	
Hayden Young Profile (Attendance, Schedule) Send email to Hayden's teachers Add Attendance Note (Approved Absence/Late)		
Neil Erasmus		

From your home page:

1. Select Add Attendance Note in your child's profile.

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From the Attendance Note Editor popup:

- 2. Select a Reason from dropdown list
- 3. Enter additional information in Details/Comments box
- 4. Select Start and Finish Date and Time of absence
- 5. Select Save.

View your child's upcoming events and provide consent or payment



From your home page:

- 1. Select the Organisation button
- 2. Select Events from dropdown menu

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Action	Centre Events Volunteering History		
Event			- 1
6	Angus YOUNG 1 events		- 1
Year 1 Friday, Friday,	2 Graduation October 4th 2024, 7:00 pm October 4th 2024, 11:00 pm	3	
			_

3. Select an upcoming Event requiring consent or payment from the Action Centre

		Download Paper Form	
1 Event Descripti Year 12	information ion and educative purpose 2 Graduation		
Locatio	ion Start	Finish	
Unassi	igned Friday, October 4th 2024, 7:00	0 pm Friday, October 4th 2024, 11:00 pm	
Please con	ntact the school if any permanent/on-going medication is	nformation requires updating.	
3 Additic Does your	onal questions r child have special dietary requirements?		
This is for Vegan	r catering purposes. Please select the dietary requi	rement.	~
Conser I give perm authorise t official sch meet any n home as	nt nission for Ryan Aardvark to attend this event. Where th the staff member in charge to administer such first-aid a nool event and that Ryan Aardvark will adhere to the dre medical expenses and/or transport costs incurred in the result of misbehaviour or inaportoriate conduct.	e staff member in charge is unable to contact me, or where it is impractical as the staff member in charge judges to be reasonably necessary. I underst ss code, as outlined above, and behave in alignment with the school's code event of sickness or injury. Further, I agree to meet any transport costs sh	ble to contact me, I and that this is an of conduct. I agree to ould my child be sent
	e consent, please type your name in full		
To provide			

4. Complete the Event Consent form and select **Submit Consent**.

Note: To pay for an excursion, contact your school for information.



From your home page:

1. Select your child's Profile.

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Angus Young Suden Active Sec Y11, Year	11, Wattle	
Dashboard Schedule Attendance Communicatio	ns	
Contact V + Attendance note		
Active	Chronicle	This year 🗸
	Feed (© Categories ~	
Angus Young ayoung • ANGUS.YOUNG	Showing entries made between: 0//01/2025 - 31/12/2025	
∰ 16 years, 2 months + 11 Nov 2008 ⊠ angus youngøkaartdijn.wa.edu.au	Mobile Phone Breach Attitude/Behaviour 2	
Fri 7	Recorded: 20 minutes ago Occurred: 23 minutes ago	
900 11F63 8:45 AM - 9:00 AM @2 . 036	Parents Rating Amber	

2. View Student Chronicle from Profile Dashboard tab.



- 1. Open your prefered browser window
- 2. Enter schools.compass.education in the search bar
- 3. Search for your additional school in the **Compass School Search** bar, and complete the login process using your other account/school portal details.